



A business process review helps our consultants better understand your business and how you get work done. BPRs help streamline and align your processes with your Yardi environment.

Here are answers to common questions about BPRs.

How long does a BPR take?

It depends on the size and scope of the project, but plan on two to three weeks, total.

Meetings will take anywhere from two to five days. Assembling the report can take a week or more.

What are the benefits of a BPR?

Why spend two-to-three weeks with a consultant to undergo a Yardi business process review? Here's what a professional BPR can do for your firm:

- Provides valuable information to company decision-makers about their business. From there, leaders can make informed decisions about what needs to be changed and where to make investments.
- Aligns a company's technology stack with their business goals.
- Provides valuable insight to management, who might not have a full picture of how work is getting done at the ground-level.
- Increases transparency. By capturing and translating all of a company's business processes and documenting all of the jobs, everyone has transparency to what is happening throughout the company.
- Reveals how technology can improve efficiency, reduce timelines, and make budgeting more precise.

What are the key steps in a BPR?



NO. 1 • RESEARCH

"We do our research," says Trent Magill, a Manager at Saxony. "We read whatever we can find about the company, we pour over the website, we research the people we're going to be talking to."



NO. 2 • DOC REVIEW

"Generally, companies have some sort of training manual, document library, or operations manual that gets distributed – these are the types of documents we're talking about," Saxony's Anne Escobedo says.



NO. 3 • INTERNAL REVIEW

"The client will nominate a strong employee from each area of the business to take part in the review," Escobedo says. "This person needs to be someone who is physically doing the on-the-ground work within that department."



NO. 4 • Q&A

"Our goal is to capture everything that they are doing from A to Z," Magill says. "We want to make sure that everyone in the company is aware of what's going on and understands the business processes."

Common Questions We Ask During a BPR

- What modules are you using?
- What are your pain points related to Yardi?
- What doesn't make sense about your processes?
- What do you do outside of Yardi that pertains to Yardi?